

Q

10. HOW TO ACCESS MUNICIPAL TARIFFS?

A

1. On the municipal website.
2. Within a department which is rendering the relevant service.

Q

11. How do I register stand?

Requirements for site registration

11.1 Business or Residential in proclaimed areas

The site can be regarded as registered with Municipality if the following requirements are met.

11.2 That a site must be purchased from the municipality on condition that approval is granted.

11.3 That an application for deed of grant is lodged with the municipality.

- Payment of application fee applicable on the date of payment.
- Provide clearance certificates valid for three months.
- Declare marital status if married.
- Provide certified copies of identity documents.
- The application will be lodged with Coghsta for issuing of deed of grant.

Q

12. Business or residential registration in rural areas

12.1 Business sites

Client will apply to the Municipality for certain undertakings with the following requirements that must accompany the application for municipal consideration.

- Covering letter from concerned Traditional Council.
- Certified copy of Identity document.
- Recommendation letter from the local Traditional Council.
- Municipality application form duly signed by community stakeholders.
- Site development plan.
- Motivation memorandum.

The application will then submit the documents to the office for it to open the file and site inspection will be conducted to determine suitability of the site. If the site was found to be suitable and approved.

Applicant will be informed and once demarcation fee is paid client will then be able to apply P.T.O.

12.2 Residential sites

Once the area is issued with General lay out plan.

P.T.O can be applied if a demarcation fee is paid for site registration.