



4.APPLICATION AND REGISTRATION AS INDIGENT

Attached as Annexure A is an application form for indigent Household subsidy, which should be completed by all consumers who qualify in terms of this policy and the affidavit form. Also attach certified ID copy.

- Households that seek to be classified as indigent should complete an application form, and affidavit from to confirm that applicant’s income is less than the threshold determined by the Council. The form should be returned between July and May of each municipal financial year.
- It is the responsibility of ward Councillor to coordinate the completion of indigent forms in their specific area of jurisdiction.
- The relevant ward Councillor should be involved during the evaluation process and should verify the application together with the relevant community members.
- The indigent Subsidy Division within the municipality will be responsible for compiling and administering the database for households registered in terms of this policy.
- Only one application per household in respect of one property shall qualify for consideration.
- A**·The council reserves the right to send, from time to time, official or its agent to the premises/households registered as indigent for the purpose of conduction an on-site evaluation of the details supplied.
- The validity of indigent subsidy status is for a period of one (1) financial year. All those indigents who do not apply for re-registration after expiry of the above period will be removed from the indigent register and will be considered as normal consumers from the month in which they were removed from the register.

Qualifying criteria

Grants in aid may, within the financial ability of the Municipality, be allocated to owners or tenants of premises who has consumer accounts with the municipality in respect of charges payable to the Municipality for such services.

The amount that is used as threshold for determining the indigent status for a household income must be less than R3500-00 per month. Household dependent on Pensions or Social Grants also qualify as indigent.

- A household that only receives social grants as their income.
- These grants may be allocated if a person or any other occupier of the property concerned can submit proof or declare under oath that all occupants over 18 years of age had no income or verified total gross monthly income less than amount decided by Council for the preceding three consecutive months.
- Only one application per household in respect of one property shall qualify for consideration. The subsidy will appl to the owner or tenant of the property concerned.
- The poverty threshold-the poverty threshold shall be based on the total income of the household applying for consideration as indigent excluding social grants.