



THULAMELA MUNICIPALITY

INVITATION TO NOTICE

SUPPLY AND DELIVERY OF OFFICE FURNITURE TO THULAMELA MUNICIPALITY

Thulamela Municipality invites prospective service providers for provision of the following service:

NOTICE NUMBER	DESCRIPTION	NON-REFUNDABLE BID PRICE	CONTACT PERSON	EVALUATION CRITERIA
NO: 45/2020/2021 A	Supply and delivery of office furniture	R3.00 per page	Mr Sikhwivhilu N.M. (015 962 7686) and/or Mr Mudzili T.P. (015 962 7629)	80/20 preference points system will be used. First stage evaluation in terms of 70% melamine office desk with drawers (item No.1), 65% high back upholstered chairs with arms on 5 star base (item No.2&3) and 70% side upholstered chairs-sleigh base with arms (item No.4) on the specification as per DTI minimum threshold for local production and content

Tender documents are obtainable from Procurement Office, Office No. 02 at Thulamela Local Municipality Head Office, during the following times: 08:00 to 15:30 (Monday to Friday) as from 07 May 2021 or can alternatively be downloaded from e-tender portal (www.etender.gov.za) for free.

The service providers must submit the completed Bid documents (in black ink) and hand deliver or courier them to Thulamela Municipality. All completed Bid documents (hand delivered or couriered) must be dropped in the BID BOX before the closing date and time of the Bids closure. The onus is on the service providers to make sure the Bid documents are submitted on time and late submission won't be accepted.

Interested service providers will be expected to submit the Bid documents with the following compulsory requirements.

- ❖ Tax Compliance Status Letter or Tax Compliance Pin Number.

- ❖ Company registration documents (e.g. CK).
- ❖ Proof of registration on CSD.
- ❖ Proof of municipal rates and taxes or municipal service charges owed by the bidder AND ALL of its directors, not in arrears for more than 3 months. (The proof of municipal rates and taxes or municipal service charges to be submitted must not be older than three (3) months from the closing date of the bid).

NB: Service providers must submit their Certified BBBEE certificate from South African Accreditation System only (SANAS) accredited verification agencies or original sworn affidavit. Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, (Act 56 of 2003); PPPFA, Supply Chain Management Policy of the municipality in accordance with the specifications and in terms of **80/20 preferential points system**. First stage evaluation in terms of 70% melamine office desk with drawers (item No.1), 65% high back upholstered chairs with arms on 5 star base (item No.2&3) and 70% side upholstered chairs-sleigh base with arms (item No.4) on the specification as per DTI minimum threshold for local production and content.

Sealed bid documents must be submitted in envelopes clearly indicating "**BID NUMBER AND DESCRIPTION**" on the outside and must reach the undersigned by depositing it into the official Bid Box at the front of the main entrance to **Thohoyandou Civic Centre, Old Agriven Building, Thohoyandou** by no later than **11H00 on, 19 May 2021**.

Kindly note that bids documents will not be opened in public as it involves face to face meeting which is restricted in terms of Disaster Management Act No.57 of 2002 and Government Gazette No. 43258 in relation to Covid-19. The municipality will publish the list of all bidder in the municipal website for public. The Municipality has taken this initiative to avoid the spread of the global coronavirus pandemic.

The Municipality is not bound to accept the lowest Bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof.

Bids may only be submitted on the bid documentation provided by the municipality.

NB:

Bids which are late, incomplete, unsigned, completed by pencil, sent by telegraph, facsimile, electronically (Fax), or E- mail and without the compulsory requirements will be disqualified


MALULEKE H.E.
MUNICIPAL MANAGER


DATE