



PART A INVITATION TO BID

MBD1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE THULAMELA MUNICIPALITY

NOTICE NUMBER:	05/2021/2022	CLOSING DATE:	27 AUGUST 2021	CLOSING TIME:	11:00 AM
DESCRIPTION	PROVISION OF SECURITY SERVICES AT THOHAYANDOU LANDFILL SITE FOR THREE(3)MONTHS				

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX
SITUATED AT (STREET ADDRESS

OLD AGRIVEN BUILDING

THOHAYANDOU

0950

SUPPLIER INFORMATION

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER

CODE

NUMBER

CELLPHONE NUMBER

FACSIMILE NUMBER

CODE

NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER

TAX COMPLIANCE STATUS

TCS PIN:

OR

CSD No:

B-BBEE STATUS LEVEL VERIFICATION
CERTIFICATE
[TICK APPLICABLE BOX]

☐ Yes

☐ No

B-BBEE STATUS
LEVEL SWORN
AFFIDAVIT

☐ Yes

☐ No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED
REPRESENTATIVE IN SOUTH AFRICA
FOR THE GOODS /SERVICES /WORKS
OFFERED?

☐ Yes

☐ No

[IF YES ENCLOSE PROOF]

ARE YOU A FOREIGN
BASED SUPPLIER FOR
THE GOODS
/SERVICES /WORKS
OFFERED?

☐ Yes

☐ No

[IF YES, ANSWER PART
B:3]

TOTAL NUMBER OF ITEMS OFFERED

SIGNATURE OF BIDDER

TOTAL BID PRICE

R

CAPACITY UNDER WHICH THIS BID IS
SIGNED

DATE

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:

DEPARTMENT

CONTACT PERSON

TELEPHONE NUMBER

FACSIMILE NUMBER

E-MAIL ADDRESS

FINANCE

MUDZILI TP

015 962 7629

015 962 4020

mudziltp@thulamela.gov.za

TECHNICAL INFORMATION MAY BE DIRECTED TO:

CONTACT PERSON

TELEPHONE NUMBER

FACSIMILE NUMBER

E-MAIL ADDRESS

MR NEMAHENI T.A

015 962 7646

015 962 4020



MBD1

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:



THULAMELA MUNICIPALITY

INVITATION TO NOTICE

PROVISION OF SECURITY SERVICES AT THOHYANDOU LANDFILL SITE FOR A PERIOD OF THREE (3) MONTHS

Thulamela Municipality invites prospective service providers for provision of the following service:

NOTICE NUMBER	DESCRIPTION	NON-REFUNDABLE BID PRICE	CONTACT PERSON	EVALUATION CRITERIA
NO: 05/2021/2022	Provision of security services at Thohoyandou Landfill site for a period of three (3) months	R3.00 per page or can alternatively be downloaded from e-tender portal (www.thulamela.gov.za) for free	Mr Nemaheni T.A. (015 962 7646) Mr Davhana L.G. (015 962 7731) and/or Mr Mudzili T.P. (015 962 7629)	80/20 preference points system will be used.

Tender documents are obtainable from Procurement Office, Office No. 02 at Thulamela Local Municipality Head Office, during the following times: 08:00 to 15:30 (Monday to Friday) as from **17 August 2021 at a non-refundable bid price of R3.00 per page**, or can alternatively be downloaded from e-tender portal (www.thulamela.gov.za) for free.

The service providers must submit the completed Bid documents (in black ink) and hand deliver or courier them to Thulamela Municipality. All completed Bid documents (hand delivered or couriered) must be dropped in the BID BOX before the closing date and time of the Bids closure. The onus is on the service providers to make sure the Bid documents are submitted on time and late submission won't be accepted.

Interested service providers will be expected to submit the Bid documents with the following compulsory requirements.

- ❖ Tax Compliance Status Letter or Tax Compliance Pin Number.
- ❖ Company registration documents (e.g. CK).
- ❖ Proof of registration on CSD.
- ❖ Proof of municipal rates and taxes or municipal service charges owed by the bidder AND ALL its directors, not in arrears for more than 3 months. (The proof of

- municipal rates and taxes or municipal service charges to be submitted must not be older than three (3) months from the closing date of the bid)
- ❖ List of similar projects completed in the last 5 years by the company with client's contact details and contract values (Attach appointment letters and/or purchase orders)
 - ❖ Certificate of accreditation with PSIRA
 - ❖ Service providers are expected to price the document as per PSIRA rates and labour laws regulations

NB: Service providers must submit their Certified BBBEE certificate from (SANAS) accredited verification agencies or original sworn affidavit. Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, (Act 56 of 2003); PPPFA, Supply Chain Management Policy of the municipality in accordance with the specifications and in terms of **80/20 preferential points system.**

Sealed bid documents must be submitted in envelopes clearly indicating "**BID NUMBER AND DESCRIPTION**" on the outside and must reach the undersigned by depositing it into the official Bid Box at the front of the main entrance to **Thohoyandou Civic Centre, Old Agriven Building, Thohoyandou**, by no later than **11:00 on, 27 August 2021.**

Kindly note that bids documents will not be opened in public as it involves face to face meeting which is restricted in terms of Disaster Management Act No.57 of 2002 and Government Gazette No. 43258 in relation to Covid-19. The municipality will publish the list of all bidder in the municipal website for public. The Municipality has taken this initiative to avoid the spread of the global coronavirus pandemic.

NB: Shortlisted companies will be subjected to an office inspection to check office set-up mounted safe, uniform sample, storeroom, means of communication, firearms, licenses and bidders who are found without these minimum requirements will not be considered for appointment.

The Municipality is not bound to accept the lowest Bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof.

Bids may only be submitted on the bid documentation provided by the municipality.

NB:

Bids which are late, incomplete, unsigned, completed by pencil, sent by telegraph, facsimile, electronically (Fax), or E- mail and without the compulsory requirements will be disqualified.


MALULEKE H.E.
MUNICIPAL MANAGER

13/08/2021
DATE

PROVISION OF SECURITY SERVICES AT THOHOYANDOU LANDFILL SITE FOR A PERIOD OF THREE (3) MONTHS

ITEM NO.	DESCRIPTION OF SERVICES	QUANTITY	UNIT	AMOUNT
1.	PROVISION OF SECURITY SERVICES FOR 24 HOURS DAILY			
	<u>Day shift</u>			
	1 – armed security guards (full armed with firearm)	02	Months	
	1 – unarmed security guards			
	<u>Night shift</u>			
	1 – armed security guards	02	Months	
	1 – unarmed security guard			
	SUB TOTAL			
	ADD 15% VAT			
	TOTAL AMOUNT			

NOTE:

- SERVICE WILL BE RENDERED AT THOHOYANDOU LANDFILL SITE DAILY INCLUDING WEEKENDS AND PUBLIC HOLIDAYS FOR 24 HOURS
- ARMED SECURITY OFFICIAL ON DUTY SHOULD POSSESS A VALID FIREARM COMPETENCY CERTIFICATE
- FIREARMS SHOULD BE LICENSED AS PER FIREARM CONTROL ACT (ACT NO 60 OF 2000)
- SUCCESSFUL SERVICE PROVIDER SHOULD BE REGISTERED PSIRA (PROVIDE PROOF OF REGISTRATION)
- SERVICE PROVIDERS ARE EXPECTED TO PRICE THE DOCUMENT AS PER PSIRA RATES AND LABOUR LAW REGULATIONS.

6. LIST OF PREVIOUS RELATED WORK EXPERIENCE WITH CONTRACT VALUES (PROVIDE CONFIRMATION FROM CLIENT OR APPOINTMENT LETTER)
7. PROVIDE LETTER OF GOOD STANDING WITH WORKMAN'S COMPENSATION
8. STAFF SHOULD BE QUALIFIED AND SHOULD POSSESS A MINIMUM OF GRADE D
9. STAFF SHOULD WEAR APPLICABLE UNIFORMS AND SHOULD BE EQUIPPED WITH AT LEAST THE FOLLOWING: TORCH (NIGHT DUTY), RADIO/CELL PHONE, HANDCUFFS AND BUTTON.
10. SECURITY GUARDS ARE EXPECTED TO PATROL THE SITE CONTINUOUSLY AND RECORDS THE FINDINGS IN THE OCCURRENCE BOOK (OB)
11. INCIDENTS MUST BE REPORTED TO RISK AND SECURITY MANAGER AS SOON AS IT OCCURS.
12. SERVICE PROVIDER SHOULD PROVIDE THEIR STATIONERY (OCCURRENCE BOOK AND REGISTERS)
13. SUCCESSFUL SERVICE PROVIDER SHOULD DO A REGULAR SITE VISIT TO ENSURE COMPLIANCE (AT LEAST ONCE PER WEEK)
14. PAYMENTS WILL BE DONE ON A MONTHLY BASIS
15. MONTHLY INVOICES (PREVIOUS MONTH) MUST BE SUBMITTED TO RISK AND SECURITY OFFICE IN THE FIRST WEEK OF THE FOLLOWING MONTH FOR PAYMENT PURPOSES.
16. COPY OF ROOSTER AND ATTENDANCE REGISTER OF THE PAYMENT MONTH SHOULD BE ATTACHED TO THE INVOICE
17. PAYMENT WILL BE MADE WITHIN 30 DAYS AFTER RECEIPT OF THE INVOICE.
18. ALL REGULATIONS AND STATUTORY REQUIREMENTS PER THE OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT NO 85 OF 1993) SHALL BE ADHERED TO

The following is a statement of similar work executed by the company/ies in the last five (5) years:

[illegible]