



## THULAMELA MUNICIPALITY

### INVITATION TO BID

#### PROVISION OF SECURITY SERVICES AT THULAMELA MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS

Thulamela Municipality invites prospective service providers for provision of the following service:

BID NUMBER	DESCRIPTION	NON-REFUNDABLE BID PRICE	CONTACT PERSON	EVALUATION CRITERIA
NO: 42/2020/2021	Provision of security services at Thulamela Municipality for a period of three (3) years	R3.00 per page or can be downloaded from e-tender portal ( <a href="http://www.etender.gov.za">www.etender.gov.za</a> ) for free	Mr Nemaheni T.A. (015 962 7646) Mr Davhana L.G. (015 962 7731) and/or Mr Mudzili T.P. (015 962 7629)	80/20 preference points system will be used.

Tender documents are obtainable from Procurement Office, Office No. 02 at Thulamela Local Municipality Head Office, during the following times: 08:00 to 15:30 (Monday to Friday) at a **Non-refundable bid price of R3.00 per page** as from **06 May 2021** or can alternatively be downloaded from e-tender portal ([www.etender.gov.za](http://www.etender.gov.za)) for free.

The service providers must submit the completed Bid documents (in black ink) and hand deliver or courier them to Thulamela Municipality. All completed Bid documents (hand delivered or couriered) must be dropped in the BID BOX before the closing date and time of the Bids closure. The onus is on the service providers to make sure the Bid documents are submitted on time and late submission won't be accepted.

Interested service providers will be expected to submit the Bid documents with the following compulsory requirements.

- ❖ Tax Compliance Status Letter or Tax Compliance Pin Number.
- ❖ Company registration documents (e.g. CK).
- ❖ Proof of registration on CSD.
- ❖ Proof of municipal rates and taxes or municipal service charges owed by the bidder AND ALL of its directors, not in arrears for more than 3 months. (The proof of municipal rates and taxes or municipal service charges to be submitted must not be older than three (3) months from the closing date of the bid)
- ❖ List of similar projects completed in the last 5 years by the company with client's contact details and contract values (Attach appointment letters and/or purchase orders)
- ❖ Valid Certificate of accreditation with PSIRA for both the company and its Directors/s

- ❖ Service providers are expected to price the document as per PSIRA rates and labour laws regulations
- ❖ PSIRA letter of good standing.
- ❖ UIF Certificate
- ❖ Detailed risk plan and operation plan
- ❖ Proof of liability insurance policy cover of value not less than one million rand
- ❖ Minimum wage (provide a summary minimum wages paid to guards as per grade on company letterhead.
- ❖ Valid licences of the company's firearms
- ❖ Guards and directors must possess a valid competency certificate
- ❖ The service provider must have at least one vehicle for patrolling purposes and the vehicle should be roadworthy and must submit certified copy of registration document/s.
- ❖ The service provider must have a 24-hour dedicated communication equipment (two-way radio or cell phone)
- ❖ shortlisted service providers offices will be inspected prior appointment

**NB: Service providers must submit their Certified BBBEE certificate from (SANAS) accredited verification agencies or original sworn affidavit.** Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, (Act 56 of 2003); PPPFA, Supply Chain Management Policy of the municipality in accordance

Sealed bid documents must be submitted in envelopes clearly indicating **“BID NUMBER AND DESCRIPTION”** on the outside and must reach the undersigned by depositing it into the official Bid Box at the front of the main entrance to **Thohoyandou Civic Centre, Old Agriven Building, Thohoyandou** , by no later than **11H00 on, 09 June 2021.**

Kindly note that bids documents will not be opened in public as it involves face to face meeting which is restricted in terms of Disaster Management Act No.57 of 2002 and Government Gazette No. 43258 in relation to Covid-19. The municipality will publish the list of all bidder in the municipal website for public. The Municipality has taken this initiative to avoid the spread of the global coronavirus pandemic.

***NB: Shortlisted companies will be subjected to an office inspection to check office set-up mounted safe, uniform sample, store-room, means of communication, firearms, licenses and bidders who are found without these minimum requirements will not be considered for appointment.***

The Municipality is not bound to accept the lowest Bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof.

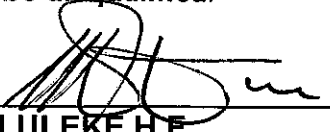
Bids may only be submitted on the bid documentation provided by the municipality.

**Please note that three (3) service providers who shall score highest points in terms of PPPFA will be appointed to this BID as per each facility in order to allow equal opportunities to many service providers. (Thulamela Head Office – 10 personnel, Thohoyandou Stadium – 10 personnel and Mutale Licensing and registration offices – 6 personnel as detailed below in the specification) for 24 hours daily.**

**This therefore means that one service provider will be appointed per facility.**

**NB:**

***Bids which are late, incomplete, unsigned, completed by pencil, sent by telegraph, facsimile, electronically (Fax), or E- mail and without the compulsory requirements will be disqualified.***

  
MALULEKE H.E.  
MUNICIPAL MANAGER

04/05/2021  
DATE