BID NOTICE AND INVITATION TO BID

THULAMELA LOCAL MUNICIPALITY
RE-ADVERTISEMENT

BID NO. 50/2017/2018

INVITATION FOR PROPOSALS FOR CONSUMER PROFILING

Proposals are hereby invited from experienced consumers profiling companies to assist the municipality in obtaining consumers information which will help in decision making.

Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof.

Bid documents and terms of references are obtainable upon payment of a non-refundable amount of R572.00.

Tender documents are obtainable from Procurement Office, Office No. 02 Thulamela Municipality Main Offices, during the following times: 0800 to 15:30 (Monday to Friday) as from 27 March 2018

All technical enquiries must be directed to Mrs. Nembudani V.E. or Mr. Ramaru M at (015) 962 7515 and (015) 962 7600 respectively, whereas procurement enquiries should be directed to Mr. Mudzili T.P. at (015) 962 7629.

Bidders will be expected to submit the bid documents and their proposals together with the following compulsory requirements:

- Tax Clearance Compliance status letter or Tax Clearance Compliance
- Company profile.
- Company Registration Documents.
- Proof of updated payments of all the services in the municipality in which the business is registered or where the owner of business resides not older than 3 months and not in arrears for more than 90 days.
- Track record of similar executed projects with contact details, value and contact person.

NB: Service providers must submit their BBBEE Verification certificate from verification agency accredited by South African accreditation system (SANAS) or a registered auditor approved by the Independent Regulatory Board (IRBA) or an Accounting Officer as contemplated in the corporation act (CCA) in order to claim preference points or sworn affidavit.
Bids will be evaluated under the provisions of the following Acts and its regulations: Municipal Finance Management Act, (Act 56 of 2003), Preferential Procurement Policy Framework Act, Supply Chain Management policy of the municipality in accordance with the terms of reference and in terms of 80:20 preferential points system and functionality. Functionality will be scored out of 100% and bidders who score less than 60% will not be considered for further evaluation.

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<tr>
<th>DESCRIPTION</th>
<th>POINTS ALLOCATED</th>
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<tbody>
<tr>
<td>Relevant Experience with client contact numbers and values (5 Points per projects)</td>
<td>Max - 20 Points</td>
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<tr>
<td>Training</td>
<td>Max - 10 Points</td>
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<tr>
<td>Customers Enquiries</td>
<td>Max - 70 Points</td>
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Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, (Act 56 of 2003); Preferential Procurement Policy Framework Act, Supply Chain Management Policy of the municipality in accordance with the terms of reference and in terms of 80:20 preferential points system and functionality.

Completed bid documents signed by a duly authorized person, sealed in an envelope clearly marked “**BID No. 50/2017/2018: PROPOSALS FOR CONSUMERS PROFILING**” must reach the undersigned by depositing it into the tender box at the foyer Thulamela Local Municipality offices by no later than 11H00am on the 30 April 2018 all tenders received in time will be opened in public in the Thulamela Local Municipality offices.

**Please note:**

1. *Bid documents, which are late, incomplete, unsigned or submitted in pencil or by telegraph or electronically by E-mail, or not having the required certificates attached in-line with the terms of reference, will not be considered for further evaluation.*
2. **The THULAMELA LOCAL MUNICIPALITY is not bound to accept the lowest or any bid and reserves the right to accept any part of a bid.**
3. **The municipality will only do business with service providers who are registered on the CSD**

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MALULEKE H.E
MUNICIPAL MANAGER
THULAMELA MUNICIPALITY