THULAMELA MUNICIPALITY
REQUEST FOR PROPOSAL

Thulamela Municipality invites capable service providers for the provision of the following services:

<table>
<thead>
<tr>
<th>BID NUMBER</th>
<th>DESCRIPTION</th>
<th>BID PRICE</th>
<th>Contact Person</th>
<th>EVALUATION CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid NO. 107/2013/2014</td>
<td>Request for proposal travel agent (three years contract)</td>
<td>R206-00</td>
<td>Mr Mudzili T P</td>
<td>Phase 1: Functionality</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>or Ms Mudau P</td>
<td>Phase 2: 9010 preference points system will be used.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(015 962 7629 or</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>or 015 962 7543)</td>
<td></td>
</tr>
</tbody>
</table>

Bid documents will be available as from the 18 February 2014 between 08h00 and 15h30 at office No.02 Thulamela Municipality, Old Agriven Building, Thohoyandou.

Interested service providers will be expected to submit the prices with the following compulsory requirements:

- Original Valid Tax Clearance Certificate Issued by SARS
- Company registration documents (e.g. CK)
- Companies’ and/or Directors’ proof of payment for the Municipal accounts (rates & taxes) in their area of jurisdiction. (Not older than Three(3) months) and not in arrears for more than 90 days.
- Proof of membership with Association of South African Travel Agents (ASATA).

NB: Service providers must submit their BBBEE verification certificate from verification agency accredited by South African accreditation system (SANAS) or a registered auditor approved by the Independent Regulatory Board (IRBA) or an Accounting Officer as contemplated in the corporation and BEE Rating certificate.

Sealed bid documents must be submitted in envelopes clearly indicating “BID NUMBER AND DESCRIPTION” on the outside and must reach the undersigned by depositing it into the official Bid Box at the front of the main entrance to the Civic Centre, by no later than **11:00 on 07 March 2014**. All Bids received will be opened in public in the Municipality’s Board Room, Civic Centre, Old Agriven Building, Thohoyandou.

The Municipality is not bound to accept the lowest or any Bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof.

**Bids which are late, incomplete, unsigned, completed by pencil, sent by telegraph, facsimile, electronically (Fax), or E-mail and without the compulsory requirements will be disqualified.**

______________________
ADV MATHIVHA M.H
MUNICIPAL MANAGER
Thulamela Municipality
Civic Centre
Old Agriven Building
Thohoyandou