THULAMELA MUNICIPALITY

REQUEST FOR QUOTATIONS

PROVISION OF ADVERTISING SERVICES (ADVERTISING AGENT)

Notice: 06/2013/2014

Thulamela Municipality hereby invites all services providers with sound knowledge and experience of placing adverts on the newspapers to submit Quotations for the above mentioned service.

Bid documents will be available as from the 31 July 2013 between 08h00 and 16h00 upon non-refundable cash payments of R128.00 per document at office No.02, Thulamela Municipality, Old Agriven Building, Thohoyandou.

Interested service providers will be expected to submit their proposals with prices with the following compulsory requirements:

- An Original Valid Tax clearance Certificate issued by SARS
- Bidders should send a proof (in a form of clearance certificate or municipal tax invoice/statement) not older than three months, that the municipal account in their area of jurisdiction or any director or owner’s account is not in arrears for more than 3 months
- Company Registration documents
- List of previously executed similar projects by the company with contract values and clients contact numbers and contact person thereof

Where possible we also request to be provided with the company profile.

NB: Service providers must submit their BBBEE verification certificate from verification agency accredited by South African accreditation system (SANAS) or a registered auditor approved by the Independent Regulatory Board (IRBA) or an Accounting Officer as contemplated in the corporation and BEE Rating certificate.

Complete Bid document, fully priced, signed by a duly authorised person, sealed and clearly marked: “Notice No. 06/2013/2014----PROVISION OF ADVERTISING SERVICES (ADVERTISING AGENT )” must reach the undersigned by depositing it into the tender box on the ground floor of Thulamela Municipality, Old Agriven Building, Thohoyandou not later than 12 August 2013, closing time 11:00 am, when all bids received will be opened in public at the Old Board Room, first floor.

Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, (Act 56 of 2003); Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000) Supply Chain Management Policy of the municipality in accordance with the specifications and in terms of 80/20 preferential points system.
The municipality is not bound to accept lowest or any tender and reserves the right to accept any part of a tender. Bids must remain valid for a period of ninety days (90) after closing date of submission thereof.

**Bids which are late, incomplete, unsigned or submitted in pencil or by telegraph or by facsimile or electronically by E mail, or not having the required certificates attached as mentioned above or not complying with the Bid specifications will not be accepted and will be disqualified.**

Administrative enquiries can be made with Ms Mudau P at 015 962 7543/7796 and technical enquiries can be made with Mr Mudzili TP at 015 962 7629 during office hours (8h30 until 16h30).

P/Bag X5066

THOHOYANDOU

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MUNICIPAL MANAGER