

THULAMELA MUNICIPALITY
INVITATION TO BID

Thulamela Municipality invites qualified and experienced service providers for provision of the following service:

NOTICE NUMBER	DESCRIPTION	BID PRICE	Contact Person	EVALUATION CRITERIA
NOTICE 46/2017/2018A	Support and maintenance services of existing computerised learners testing system at Mutale testing station for period of 6 months	R572-00	Mr Musinyali F.A (076 789 6604) or Ms Mudau P (015 962 7796)	80/20 preference points system will be used.

Bid documents will be available as from the 19th April 2018 between 08h00 and 15h30 at office No.02 Thulamela Municipality, Old Agriven Building, Thohoyandou or can be downloaded from e-tender portal.

Interested service providers will be expected to submit the prices with the following compulsory requirements:

- Tax Clearance Compliance Status Letter or Tax Clearance Compliance Number.
- Company registration documents (e.g. CK)
- Companies' and/or Directors' proof of payment for the Municipal accounts (rates & taxes) in their area of jurisdiction. (Not older than Three(3) months) and not in arrears for more than 90 days.
- List of similar successfully executed projects with clients contact details and contract values.

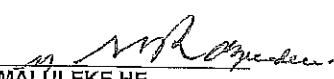
Where possible we also request to be provided with the company profile and CSD report. (NB: Please note that the Municipality will only do business with service providers who have registered on the CSD)
NB: Service providers must submit their BBBEE verification certificate from verification agency accredited by South African accreditation system (SANAS) or a registered auditor approved by the Independent Regulatory Board (IRBA) or an Accounting Officer as contemplated in the corporation and BEE Rating certificate.

Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, (Act 56 of 2003); PPPFA, Supply Chain Management Policy of the municipality in accordance with the specifications and in terms of 80:20 preferential points system.

Sealed bid documents must be submitted in envelopes clearly indicating "**BID NUMBER AND DESCRIPTION**" on the outside and must reach the undersigned by depositing it into the official Bid Box at the front of the main entrance to the Civic Centre, by no later than **11:00 on , 30th April 2018**. All Bids received will be opened in public in the Municipality's Board Room, Civic Centre, Old Agriven Building, Thohoyandou.

The Municipality is not bound to accept the lowest or any Bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof

Bids which are late, incomplete, unsigned, completed by pencil, sent by telegraph, facsimile, electronically (Fax), or E-mail and without the compulsory requirements will be disqualified.


MALULEKE HE
MUNICIPAL MANAGER

Thulamela Municipality
Civic Centre
Old Agriven Building

WORK EXPERIENCE

PREVIOUS EMPLOYMENT

1. Employer : Thulamela Local Municipality
Position Held : In-service training (Finance)
Duration : 16 /09/ 2015 to 16/03/17

PREVIOUS EMPLOYMENT

2. Employer : Talent Emporium Academy
Host employer : Thulamela local Municipality
Position Held : Internship (Finance)
Period Employed : 01/04/2017 to 31/04/2017

COMPUTER LITERACY

- ❖ Microsoft Word
- ❖ Microsoft Excel
- ❖ Microsoft PowerPoint
- ❖ Microsoft outlook
- ❖ Microsoft Access
- ❖

SKILLS

- ❖ Good communication skills
- ❖ Interpersonal skills
- ❖ Problem solving skills
- ❖ Analytical skills
- ❖ Report-writing and interviewing skills

STRENGTH AND ABILITY

- ❖ I am a self-starter & can work independently
- ❖ Good people management, time management, and multi-tasking
- ❖ Knowledge of internal audit best practice.
- ❖ Good organizer, hard worker, very flexible, can handle pressure.
- ❖ Able to take initiative & adapt to changes

REFERENCES

Surname & Initials : Mrs Muedi T.D
Contact Number : 076 161 4978
Relationship : Mentor
Surname & Initials : Mr Mamelasigidi S.E
Position : Teacher
Contact Numbers : 079 724 6427
Surname & Initials : Ms. Hadzhi N.L